



Position/Title: **YOUTH EDUCATOR DOMESTIC VIOLENCE/SEXUAL ASSAULT COUNSELOR**
Classification: Full-Time Exempt
Reports To: Director of Community Services
Location: YWCA Fina House, 203 Haverhill Street, Lawrence, MA 01840
Schedule: Monday – Friday; (weekend and evenings may be required only during medical rotation)
Compensation: \$35,000 - \$38,000

ABOUT THE YWCA

The YWCA Northeastern Massachusetts is a social change organization which exists today for the same reasons it was founded back in 1892: to assure that women have the tools, skills and opportunities needed to become and remain personally and economically self-sufficient. Behind every one of our milestones is a story, a journey and an unwavering commitment to improving the lives of women and their families. The breadth of our offerings is great, with every program and service molded to our mission of helping to foster peace, justice, freedom and dignity for all. Each year we serve over 15,000 people from our Lawrence, Haverhill, Lynn and Salem, NH locations, where people know they can turn for caring, compassionate and highly skilled support.

POSITION SUMMARY

Provides sexual assault/domestic violence education to adolescents in schools, community programs and provides workshops and trainings to the community. The Sexual Assault/Domestic Violence Counselor provides crisis intervention services, individual and group counseling for survivors. She/he provides hotline support and backup, medical, court or police accompaniment if requested by the client or SANE program.

ESSENTIAL FUNCTIONS

1. Deliver presentations geared toward teens regarding sexual assault, teen dating violence, healthy relationships and self-esteem.
2. Facilitate sexual assault, domestic violence workshops and trainings to community agencies.
3. Provide initial crisis intervention counseling with victims of sexual assault or domestic violence.
4. Provide individual and group counseling for survivors and significant others of domestic violence and sexual assault.
5. Provide appropriate documentation of services as required by agency funding sources and professional standards.
6. Conduct community outreach through flyer distribution, individual agency contacts and other strategies.
7. Participate in rotation for after hour's hotline coverage and medical advocacy programs.
8. Network with appropriate community groups and organizations.
9. Attend individual supervision, staff meetings and other meetings required by the agency, funding sources and professional standards
10. Initiate cell phone fund drives at area businesses and follow through with returning phones and collection of funds. Do all related paperwork and submit it timely.
11. Perform whatever duties the Executive Director, Director of Program Operations or Program Director may designate to ensure the efficient, professional and fiscally sound operations of the YWCA.
12. At all times, ensure that performance and operations of the YWCA are in conformance with and promote the mission of the YWCA of the USA.
13. Other duties as assigned.

NOTE: This job description outlines the nature and level of assignments in this position. They are not an exhaustive list of duties. Additional duties may be assigned as needed.

QUALIFICATIONS

Must Have

- Associate's Degree or equivalent experience in Human Services; Bachelor's Degree preferred.
- Bilingual (Fluent in Spanish/English)
- Experience as a Domestic Violence/ Rape Crisis Counselor.
- Experience in social services field, especially working with adolescents. Background in effects of teen dating violence or teen sexual assault.
- Good presentation skills required; experience in facilitating groups.
- Commitment to working with teens to change attitudes toward sexual assault and dating violence.

PHYSICAL/MENTAL DEMANDS

Work requires lifting, sitting, standing, stooping, bending, walking, climbing, and the ability to make presentations in front of groups.

Work is varied in nature due to responsibilities for educating teens and counseling teens and is performed with frequent interruptions and some emergency situations, which demand the ability to respond immediately and appropriately.

It is expected that all professional staff will function as self-directed members of a team. The activities and performance of the individual in this position shall meet appropriate professional standards and be in keeping with the philosophy and purpose of the YWCA Northeastern Massachusetts.

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This document does not create an employment contract implied or otherwise, other than an "at will" relationship.

The YWCA Northeastern Massachusetts is an equal-opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, creed, color, age, sex, relation or national origin.